

**Approved Minutes**  
SIUE Charter School  
Board of Directors Meeting  
Wednesday, October 28, 2015  
SIUE Campus  
Morris University Center  
Missouri Room  
8:00 AM

Attending: Don Baden, Susan Breck, Brian Chapman (via phone), Kim Durr, Steve Hansen, Shrylene Langston, Curt Lox, Anne Moore, Paul Pitts, Howard Rambsy, Alison Reeves, Andrew Theising, Veronica Washington and Willis Young

- I. Meeting was called to order at 8:00 AM by Dr. Alison Reeves
- II. A motion to allow attendance via phone by Dr. Chapman from SIU system was made by Susan Breck, seconded by Shrylene Langston and unanimously approved.
- III. Minutes of the July 30, 2015 meeting were approved as read.
- IV. Announcements: There were no announcements.
- V. Old Business
  - a. Staggered board terms: As charged by the Board and in compliance with bylaws the Nominating Committee develop a set of staggered terms for current board members as follows:
    - Frist cycle terms (expiring on July 1, 2017)  
Baden  
Theising
    - Second cycle terms (expiring on July 1, 2018)  
Brown  
Pitts  
Breck
    - Third cycle terms (expiring on July 1, 2019)  
Reeves  
Langston  
Rambsy

All new appointments will be for three year terms.

- VI. New Business
  - a. Salary schedule: Anne Moore, working with Gina Washington, Willis Young, and Alison Reeves, presented three salary schedule options to the Board. The group recommended option 2.
    - Option 1: 6% for each bump in education, 1% for each year of service
    - Option 2: 6% for each bump in education, 1.5% for each year of service
    - Option 3: 6% for each bump in education, 2.0% for each year of service

The purpose of the new schedule is to:

- Implement a salary schedule to compensate CHS employees for their years of service and education similar to school districts in our area.
- Increase salaries to help with retention of teachers.
- Give teachers a clear path for career earnings advancement.
- Attempt to make CHS salaries more competitive in comparison to surrounding districts.

After some discussion and adjustments Don Baden moved and Shrylene Langston seconded accepting Option 2. Motion passed unanimously.

- b. Nominating committee recommendations: Andrew Theising, chair of the Nominating Committee reported on the committee's work to review each committee (including the Executive Committee), its membership and its purpose, as noted in Article IV, Sections 1 and 2 of the bylaws. The results of the review and recommendations for changes to the bylaws were discussed and voted on separately.
- Recommendation #1: *That Article V, Section 4 (Development Committee) be amended as follows: that the title "Director" in two instances be replaced with "CEO." This will allow the CEO (functionally, the Dean of SEHHB) to involve the School's development staff in the effort appropriately and to ensure that any development activity is coordinated with larger SEHHB and/or Foundation activity.* Kim Durr moved and Shrylene Langston seconded recommendation be accepted. Motion passed unanimously.
  - Recommendation #2: *That Article V, Section 6 (Academic Advising Committee) be amended as follows: that the title "Director" in two instances be replaced with "CEO." This will allow the CEO to involve appropriate SEHHB representatives in the Academic efforts of the Charter School as may be appropriate.* It was suggested that the Director and a CHS faculty be standing members of the committee as well. Anne Moore moved and Shrylene Langston seconded recommendation be accepted. Motion passed unanimously.
  - Recommendation #3: *That Article II, Section 2, Part A (Ex-Officio Directors) be amended as follows: delete item 3 (Chairman of the Academic Affairs Committee) and delete item 4 (A Member of the SIUE School of Education's Advisory Board) in their entirety, and any subsequent reference to these positions in the bylaws, and to correct the numbering of Part A to reflect these deletions.* This recommendation was proposed because the chair of the University's Academic Affairs Committee has never participated in the Charter School Board and it was suggested that this was not an appropriate position for ex-officio. Similarly, there is a requirement for someone from the SEHHB's Advisory Board to sit on the Charter School Board. The Advisory Board was disbanded last year. Shrylene Langston moved and Andrew Theising seconded recommendation be accepted. Motion passed unanimously.
  - Recommendation #4: *That Article II, Section 2, Part A (Ex-Officio Directors) be amended as follows: add a new item (that may be item 5 after proposed deletions) that reads "a parent or guardian of an enrolled Charter School student at the time of the appointment shall serve on the Board."*

This recommendation was proposed because there had been inquiries reported to Board members from parents asking about being part of the Board. While the Nominating Committee noted that there was one parent serving on the Board, it would be a meaningful gesture to families to give one parent or guardian ex-officio status to ensure that a parent will always be part of the Board. Shrylene Langston moved and Howard Ramsby seconded recommendation be accepted. Motion passed unanimously.

The Nominating Committee presented the committee assignments for the 2015-2016 academic year. For a list of specific committee membership see attached minutes. Shrylene Langston moved and Andrew Theising seconded the committee assignments be accepted. Motion passed unanimously.

The committee, anticipating vacancies at the next annual meeting in July, offered the following process for filling any vacancies on the Board.

1. Nominations shall be made to the Nominating Committee and the nomination shall have a second by a member of the committee in order to move forward.
2. Any interested individual may self-nominate.
3. For full consideration, nominees shall have a demonstrated commitment to the Charter School.
4. For full consideration, the nominee shall produce letters of recommendation (three is the preferred number).
5. The Nominating Committee shall forward all eligible nominations to the Board for consideration at its annual meeting.
6. The Nominating Committee shall accept nominations over the course of the year between annual meetings, but shall not meet consider nominees until the committee's meeting in the month prior to the annual meeting. No further nominations will be accepted after this meeting.
7. Once the Board makes its decision at the annual meeting, all nominations and requests for consideration shall expire. Anyone wishing consideration for the following year shall nominate again.

Don Baden moved and Anne Moore seconded the nominating process be accepted. Motion passed unanimously.

Anne Moore moved and Shrylene Langston seconded the Nominating Committee minutes be entered into the Board minutes for a permanent record of the process. Motion passed unanimously.

- c. New MOU from SIUE: Anne Moore presented an amended MOU between SIUE and the Charter High School. The original MOU stated: "The University may transfer to the SIUE CHARTER SCHOOL each year such funds as the parties may mutually determine to be necessary to support the activities of the SIUE CHARTER SCHOOL..." and the amended document states "The University may transfer to the SIUE CHARTER SCHOOL up to twenty-five thousand (\$25,000.00) dollars each year for school supplies for the SIUE CHARTER SCHOOL....." Rationale for this change includes:
  - i. The University is not allowed, per Legislative Audit Commission's University Guidelines, to subsidize a URO.
  - ii. SIUE Charter School is categorized as a URO through the recent restructuring.

- iii. Executive Director of Internal Audit felt that this could be considered subsidizing a URO and suggested that the University set a limit and parameters for the support provided to CHS.
  - iv. Allows for the Chancellor's office or other units on campus to provide items like textbooks, equipment, etc. Anne Moore moved and Susan Breck seconded that the new MOU be approved by the Board. Motion passed unanimously.
- d. Gina Washington discussed the Renewal of Charter agreement with District 189. Charter expires June 30, 2016. She indicated that CHS will request a five year renewal, enrollment increase from 115 to 150, and to keep per capita rate at 75%. Don Baden moved and Steve Hansen seconded that the Board approve the renewal plan as stated. Motion passed unanimously.
- e. Review of contract for legal services for renewal purposes:

Anne Moore announced that SIU general counsel will not let CHS use Todd Wakeland's services to negotiate the charter renewal with 189. It could be viewed as subsidizing a URO. As a result, Mr. Wakeland recommended colleagues at Tueth Keeney to provide this service. This group has experience in charter law. A fee structure was set up for fees not to exceed \$5,000 based on a 25-30 hour estimated total. They will review our proposal to district, review counter proposals from District 189, and sit at the table during negotiations. This includes the preparation phase, negotiation phase, and finalization phase. This excludes any litigation and a renegotiation if sponsorship through Charter Board is sought. Steve Hansen moved and Andrew Theising seconded that the Board approve this contract. Motion passed unanimously.

Review of 2014/2015 Audit: Anne Moore announced CHS received unqualified opinion with no findings, material weaknesses or significant deficiencies noted. Net income of \$62,786. This will be used to supplement the decreased PCTC revenue from District 189. PCTC fell by \$155,844 in FY16. Cash balance of \$72,229 at 6/30/15. Paul Pitts moved and Howard Ramsby seconded that the Board accept this report. Motion passed unanimously.

Gina Washington requested Board approval to become a member of the Illinois High School Association in order to offer track and field. Anne Moore moved and Andrew Theising seconded that the Board approve this request. Motion passed 12 for and 1 opposed.

Treasurer's Report: Anne Moore reported a FY 16 1<sup>st</sup> quarter surplus of \$102,284. Cash Balance on 9/30/15 \$165,070. Paul Pitts moved and Andrew Theising seconded that the Board accept this report. Motion passed unanimously.

## VII. Report from CHS Director Gina Washington.

- Johnetta Haley artifacts were placed on display in the Charter High School.
- There were 61 honor roll students in fall 2015
- Four students are dual enrolled at SIUE and taking class with Dr. Ramsby
- GRIT continues with Dr. Ramsby
- CHS Book Club continues with Dr. Anderson
- Dr. Reeves is leading Professional Development focus with Learning Communities
- Nine seniors accepted to SIUE during on-site admissions

- Students have been accepted to 10 different colleges/universities
- More information in attached handout.

Dr. Reeves, on behalf of the Board expressed appreciation of the work of the Director and faculty of the Charter High School and their work with the students.

VIII. Public Comment  
No comments

IX. Meeting adjourned at 9:54 AM